

## Electronic Communications to Patients

Baylor Office EHR is a joint effort of HealthTexas Physician Network physicians and other physicians aligned with Baylor Health Care System to fully support an electronic patient care experience through implementation of a common electronic health record platform. HealthTexas Physician Network (“HTPN”) is pleased to offer Baylor Office EHR as a convenience to communicate electronically with you under the conditions and terms outlined below.

### Use of Electronic Communication from HTPN to the Patient

Please check the appropriate box below:

**Yes, I want HTPN** to communicate my information with me through a secure system that is designed to keep your information safe. You will be notified via email when there is secure information for you to review. The e-mail will provide a link that will take you to the secure site. After clicking on the link, you will be required to log-in and provide a password to access your information. You will need to make note of the password to access any future information.

Please enter in the space below the e-mail address you want to use to receive the notification that there is information awaiting your review:

**E-mail address:** \_\_\_\_\_

In choosing your e-mail address, please consider the privacy implications; for example, any other person that may have access to your e-mail address or any other person, such as your employer, that may have the right and/or ability to review all e-mail received at your work address.

**No**, I do not want HTPN to use electronic communication as a way to communicate my information to me.

### HTPN E-mail Guidelines

At this time, HTPN can only send e-mails to patients. Currently, HTPN is not able to accept patient e-mails.

All e-mail you receive from HTPN is sent under the name and e-mail account of DFW Centricity. The patient is responsible to notify HTPN promptly of any changes to his/her e-mail address. All of HTPN's electronic communications to you are recorded in your medical record. Those who have access to your medical record also have access to the e-mail messages sent to you.

### Confidentiality and Privacy

If the electronic communication process described above is not used, we cannot guarantee the confidentiality of the information.

HTPN will not share your e-mail address with anyone unauthorized to view your medical record.

### Consent and Agreement

I have carefully reviewed this document and agree to fully comply with the guidelines defined herein for electronic communication from HTPN. I understand that the service will be offered at no charge and that I will be notified if and when a fee is administered for the service.

\_\_\_\_\_  
Patient's Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature