Thank you for choosing us for your upcoming surgery. It is our privilege to care for you.

In keeping with recommendations from the Centers for Disease Control and Prevention, our goal is to reduce unnecessary trips from your home prior to surgery.

We’ve arranged for most of the pre-surgery process to happen online or by telephone by working with two teams: the Registration Team and the Nursing Team.

The purpose of the two-team process is to make certain you are prepared for surgery before you are admitted to the hospital. Our goal is to ensure that the day of surgery runs smoothly and promotes a more restful day.

1. Registration Team
   Please visit BSWHealth.com/DallasPreReg to complete forms that assist with your hospital admission.

   **Items that will assist you in the process:**
   - Insurance card and driver’s license
   - Name of physician scheduling the surgery/procedure
   - Date of surgery
   - Emergency contact information (name, address, telephone number)

   If you have questions, or would like to pre-register by phone, please call 877.810.0372 to speak to a representative from the Central Business Services department.

2. Nursing Team
   A nurse from Pre-Admission Testing will document your current and past medical history by telephone and arrange for necessary laboratory and screening requirements.

   For your safety and that of our staff and physicians, COVID-19 testing will be performed 48 hours before surgery. After completion of your test, you will need to self-quarantine until your surgery.

   **For the lab appointment, please bring:**
   - A personal mask to wear into the office
   - Identification or driver’s license and insurance card(s)

   If your registration is not complete, you may do so at this appointment along with finalizing financial arrangements.

   To contact a nurse in Pre-Admission Testing, call 214.820.6200.

**Pre-Surgery Check List**

**Registration Team**
- Pre-registration forms
- Insurance pre-authorization
- Financial arrangements

**Nursing Team**
- Pre-admission clinical assessment
- Pre-admission lab testing arrangements
- Surgery arrival time confirmation

We hope limiting your exposure outside of your home during this process provides you peace of mind and assurances that your safety is a top priority at Baylor University Medical Center.