



Baylor Scott & White

ENDOCRINOLOGY SPECIALISTS NORTH TEXAS

A member of HealthTexas Provider Network

Notice of Late Appointment Cancellation/No-Show Policy

Our goal is to provide quality medical care in a timely manner. In order to do so, we have had to implement a cancellation and no-show policy. This policy enables us to better utilize available appointments for our patients in need of medical care.

Cancellation of an Appointment

In order to be respectful of other patients' needs, please call our office 24 hours prior to appointment if you are unable to attend your appointment. The time will then become available for someone who is in need of treatment.

No-Show Policy

A "no-show" is a missed appointment that was not canceled in advance. No-shows inconvenience other patients who need access to medical care.

No-show or short notice cancellation for a scheduled appointment will result in a fee of \$50.

Please sign and date below:

Signature: _____ Date Signed: _____

Print Name: _____ Date of Birth: _____